

Westgate PSO Meeting
Westgate Elementary
9601 220th St SW, Edmonds, WA 98020

March 27, 2024 @ 6:30pm

Meeting Minutes

- Approve Minutes
 - Motion made by Sarah Lemmon, seconded by Bond Huberman. Passed.

- Principal's Report
 - The Bond/Levy passed – hooray!
 - The design/build process will start next year and take about 4 years. We are not sure if Westgate will relocate during this time. The new school will be built on the existing field, be two stories.
 - The staff has been working on a disaster preparation plan for earthquakes and other natural disasters. The PNW is due for a large earthquake and we want to be prepared. Special focus has been on reunification with parents/guardians in this event.
 - Westgate will move to a Title 1 school next year meaning the average poverty rate is over 40% of our student body. We will receive extra services for students and academics to support this.
 - Westgate's student body is now over 500 students. We are not getting smaller, but continuing to grow in numbers. Next year will have four kindergarten classrooms.

- Treasurer Update
 - Grants – there is still money left in the grant budget and we encourage it to get used. The link to the quick and easy grant request form has been distributed to Westgate staff.
 - A grant for a sixth grade legacy art project was approved.
 - Teachers also have a \$250 annual classroom allowance to spend. Classified staff have a pool of funds that can be used as well.

- Science Night Recap
 - This event was a huge success! Thank you to everyone who contributed their time and talents to make it possible.
 - We know at least 250 children attended as that is how many finger-printing slips the Edmonds Police Dept brought and they ran out.
 - The event paid for itself with concession sales!
 - This event demonstrated the need for parent volunteers at these larger events, otherwise they aren't possible. Good success was seen with 1-hour timeframes vs. longer this year.

- Parent Education Night Recap
 - Mike Wallach presented to Westgate parents last week and it was a great event all around. The PSO hopes to host more parent education events in the future, with the next one being in the fall, and we welcome suggestions on topics, speakers, etc.

- A survey will be sent to those who attended to get feedback and help improve upon those future events.
- Spring Auction (April 22-26) + Art Walk (April 25)
 - Procurement
 - We have received many generous donations for the Spring Auction and have a wide variety of items. Thank you to those who have given or asked friends/family to participate!
 - Participation
 - We will be using biddingowl.com once again (the same site as we have used for the past two years). The sign up and bidding process is quick, easy and user-friendly. Stay tuned for more details on how to participate!
- Yearbook
 - The yearbook is underway and the cover was just approved. Kristin Greco and a committee are working hard to get the yearbook not only ready for this year, but to learn the process so the same people can take on this project next year.
 - Order slips and more details will be distributed to Westgate families soon.
 - Last year every student received a yearbook, regardless of their ability to pay, in thanks to those who donated during the ordering process. All sixth grade students receive a yearbook as a graduation gift from the PSO.
 - If you have pictures to share for the yearbook, please email them to the PSO at westgatechair@gmail.com.
- Fundraising Chair Position
 - The fundraising chair position will be open next year on the PSO Board. This position would function well as a two-person role and we are hoping to fill it by the end of the year. If you are interested, please reach out to Ellen or Kristin at westgatechair@gmail.com.
 - The fundraising chair oversees the Fun Run, Wreath/Greenery Sales, and the Spring Auction.
- Skate Night (May 20)
 - Skate Night will take place on Monday, May 20th. Westgate will be the only group in the skate rink area at that time.
 - The cost is \$10/per participant, this includes skate rental.
 - This is NOT a drop off event.
 - 20 scholarships will be given to students and their family members who are unable to attend due to financial reasons.
- Field Day
 - Field Day is approaching at the end of the year and is a day of FUN FUN FUN for our Westgate students.
 - PSO gives funds to help provide supplies and large format games for the field.
 - Volunteers will be needed – stay tuned!