

PSO General Meeting Minutes

February 17, 2021 ran from 6:30-7:30pm

In attendance: Tara Blake (PSO Fundraising Chair), Liz Erickson (PSO Treasurer), Selina Gillespie (PSO Enrichment Chair), Laurie Ganberg (PSO Secretary), Michele Hamilton (Westgate office manager), Patti Gilman (K teacher), Mary Freitas (Westgate principal), Kevin Fitzgerald (1st grade parent), Leah Winters (3rd and K parent), Jan Chang (1st grade teacher), Elizabeth Nogales (K teacher), Meghan Mosbo (3rd and K parent), Lindsey Tracy (5th grade parent), Emily Higbee (K parent), Travis (K parent), Ellen Sontra (parent), Katii (parent)

I. Introductions

II. Principal's Report from Mary

- ASB Clubs starting soon - ASB conducted student and staff surveys
- Getting ready for re-entry (Tentative Agreement) e.g. Paw prints to help keep socially distanced; Classrooms setting up to keep desks 6 ft away
- Some changes that will happen to reduce risks: having everyone enter via front doors (back parking lots will be closed); parents won't be entering the school
- Performance Report and School Improvement Plan from district available - discussion about how the School Improvement Plan goals get identified as well as the school "Mission" on the Performance Report and whether that's something that could be updated to reflect Westgate's diversity.
- Advisory group looking at overcrowding of Westgate and Sherwood - no decision made yet, but will happen "soon". March 3 is the beginning of registration for Kindergarten.
- Levy - coming up for vote in April

III. Fundraiser updates

- Spiritwear - still some items left for sale (water bottles, winter beanies, car magnets, umbrellas). [See items here](#)
- Goodwill event raised \$1200! Will plan to do this fundraiser again next year
- Read-a-thon has started! Raised almost \$2400 so far. Hoping teachers will help share information about it and encourage parents to register students. Teachers can also add to "minutes read log"

IV. Treasurer's Update

- We're drawing down reserves in checking but still have \$24k in checking and \$19k in investment account. Discussion about how much to keep in the bank for reserves, versus increase spending. To date this year we have raised ~\$10k and expenses have been \$16.6k but many teachers have not submitted for reimbursements (line item is \$7500).
- **Approved the treasurer's report unanimously.**

V. Other business

- Laurie is finishing term as secretary so we are looking for a replacement for next year. Discussed responsibilities of the PSO board members.

Next meeting is March 17, 2021 from 6:30-7:30