

## **PSO General Meeting Minutes**

May 19, 2021, ran from 6:30-

In attendance: Tara Blake (PSO Fundraising Chair), Liz Erickson (PSO Treasurer), Laurie Ganberg (PSO Secretary), Michele Hamilton (Westgate office manager), Stephen Hearn (Interim Principal), Carrie Engbert (K teacher and PSO liaison), Meghan Mosbo (parent), Brenda Rannow (parent), Erika Loke (1st grade teacher), Megan Wolfe (parent), Elizabeth Nogales (K teacher), Patti Gilman (K teacher), Lindsey Tracy (parent), Cherry Smith (parent)

### **I. Introductions**

### **II. Principal's Report**

- Interim Principal, Mr. Hearn introduced himself again
- Appreciated the staff at Westgate
- Sending out a weekly family newsletter with school and district updates

### **III. Staff PSO Liaison**

- Carrie has been the PSO liaison for the last 5 years, but will be stepping down with K move to Woodway Kindergarten Hub
- Lisa Hamilton will be stepping into the role
- Kindergarten teachers are hoping to stay involved with the PSO

### **IV. Treasurer's Update**

- Three grants submitted:
  - 2nd grades room 10 and 11 \$83.20 for oil pastels for use during hybrid instruction, will be able to be used next year, too.
  - For full school \$560 for live virtual assemblies for World Ocean Day
  - 1st grade classes requesting \$290.70 to purchase kite making kits for remote and in-person students. This is an annual activity; has been funded each year by the PSO.
  - Total is about \$930 and there's about \$4500 left in the grant budget.
  - No questions, **Approved unanimously**
- \$23k in the checking account, \$19,249 in investment account
- As of end of March spent \$6.9k more than was brought in this year, so eating into the bank balance we've had. Will end up with ~ \$11k spending deficit this year. This was anticipated because of COVID pandemic.
- **Budget Report approved**

### **V. PSO Positions**

- Next year, Tara is planning to step into Chair position, Christin Ngy is willing to step into Secretary role since Laurie stayed on for a 4th year for the pandemic and will be leaving Westgate next year. Liz will be leaving Westgate but is willing to mentor a new Treasurer. Brenda expressed interest in Treasurer role. Selina is planning to continue as Enrichment Chair. Fundraising Chair is open.

### **VI. Other**

- April Meeting minutes approved
- Next meeting will be June 16, 2021 at 6:30pm - this is typically a social meeting and will not be a business meeting. Location TBD.